

TCESC ASSISTANT WORK CALENDAR 2021- 2022 — GREEN

Name _____ Program _____ Unit location (District & Building) _____ Date submitted _____ Supervisor/Director Approval _____

SHADED DATES ARE RECOGNIZED HOLIDAY DATES:

Labor Day: September 6, 2021
 Martin Luther King Day: January 17, 2022

Thanksgiving: November 25 & 26, 2021
 Good Friday: April 15, 2022

Christmas: December 24 & 27, 2021
 Memorial Day: May 30, 2022

New Year's Day Recognized:
 December 28, 2021

CLASSROOM DAYS: 178

IN-SERVICE DAYS: 2

Date	Days	Reason
Aug. 13, 2021	1	Convocation

CLERICAL AND/OR PARENT CONFERENCE DAYS: 4

Date	Days	Reason

TOTAL WORK DAYS 184

INSTRUCTIONS:

- Place an X on each date you are *not* working.
- Tally the number of work days in each month. The total number of work days must equal 184.
- Submit a copy to your supervisor/director by August 13, 2021.
- Complete a new calendar each time you make revisions. Calendars are available on the TCESC web site under forms.
- Submit all revised copies to the supervisor/director for approval.
- Copy approved calendar to human resources, program secretary, treasurer and supervisor/director.

<p>August 2021</p> <table border="1" style="width: 100%; text-align: center;"> <thead> <tr><th>M</th><th>T</th><th>W</th><th>T</th><th>F</th></tr> </thead> <tbody> <tr><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td></tr> <tr><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td></tr> <tr><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td></tr> <tr><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td></tr> <tr><td>30</td><td>31</td><td></td><td></td><td></td></tr> </tbody> </table> <div style="text-align: right; margin-top: 5px;"> <input style="width: 30px; height: 30px; border: 1px solid black;" type="text" value="22"/> </div>	M	T	W	T	F	2	3	4	5	6	9	10	11	12	13	16	17	18	19	20	23	24	25	26	27	30	31				<p>December 2021</p> <table border="1" style="width: 100%; text-align: center;"> <thead> <tr><th>M</th><th>T</th><th>W</th><th>T</th><th>F</th></tr> </thead> <tbody> <tr><td></td><td></td><td>1</td><td>2</td><td>3</td></tr> <tr><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td></tr> <tr><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td></tr> <tr><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td></tr> <tr><td>27</td><td>28</td><td>29</td><td>30</td><td>31</td></tr> </tbody> </table> <div style="text-align: right; margin-top: 5px;"> <input style="width: 30px; height: 30px; border: 1px solid black;" type="text" value="20"/> </div>	M	T	W	T	F			1	2	3	6	7	8	9	10	13	14	15	16	17	20	21	22	23	24	27	28	29	30	31	<p>April 2022</p> <table border="1" style="width: 100%; text-align: center;"> <thead> <tr><th>M</th><th>T</th><th>W</th><th>T</th><th>F</th></tr> </thead> <tbody> <tr><td></td><td></td><td></td><td></td><td>1</td></tr> <tr><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td></tr> <tr><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td></tr> <tr><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td></tr> <tr><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td></tr> </tbody> </table> <div style="text-align: right; margin-top: 5px;"> <input style="width: 30px; height: 30px; border: 1px solid black;" type="text" value="20"/> </div>	M	T	W	T	F					1	4	5	6	7	8	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29					
M	T	W	T	F																																																																																													
2	3	4	5	6																																																																																													
9	10	11	12	13																																																																																													
16	17	18	19	20																																																																																													
23	24	25	26	27																																																																																													
30	31																																																																																																
M	T	W	T	F																																																																																													
		1	2	3																																																																																													
6	7	8	9	10																																																																																													
13	14	15	16	17																																																																																													
20	21	22	23	24																																																																																													
27	28	29	30	31																																																																																													
M	T	W	T	F																																																																																													
				1																																																																																													
4	5	6	7	8																																																																																													
11	12	13	14	15																																																																																													
18	19	20	21	22																																																																																													
25	26	27	28	29																																																																																													
<p>September 2021</p> <table border="1" style="width: 100%; text-align: center;"> <thead> <tr><th>M</th><th>T</th><th>W</th><th>T</th><th>F</th></tr> </thead> <tbody> <tr><td></td><td></td><td>1</td><td>2</td><td>3</td></tr> <tr><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td></tr> <tr><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td></tr> <tr><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td></tr> <tr><td>27</td><td>28</td><td>29</td><td>30</td><td></td></tr> </tbody> </table> <div style="text-align: right; margin-top: 5px;"> <input style="width: 30px; height: 30px; border: 1px solid black;" type="text" value="21"/> </div>	M	T	W	T	F			1	2	3	6	7	8	9	10	13	14	15	16	17	20	21	22	23	24	27	28	29	30		<p>January 2022</p> <table border="1" style="width: 100%; text-align: center;"> <thead> <tr><th>M</th><th>T</th><th>W</th><th>T</th><th>F</th></tr> </thead> <tbody> <tr><td></td><td></td><td></td><td></td><td></td></tr> <tr><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td></tr> <tr><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td></tr> <tr><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td></tr> <tr><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td></tr> <tr><td>31</td><td></td><td></td><td></td><td></td></tr> </tbody> </table> <div style="text-align: right; margin-top: 5px;"> <input style="width: 30px; height: 30px; border: 1px solid black;" type="text" value="20"/> </div>	M	T	W	T	F						3	4	5	6	7	10	11	12	13	14	17	18	19	20	21	24	25	26	27	28	31					<p>May 2022</p> <table border="1" style="width: 100%; text-align: center;"> <thead> <tr><th>M</th><th>T</th><th>W</th><th>T</th><th>F</th></tr> </thead> <tbody> <tr><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td></tr> <tr><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td></tr> <tr><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td></tr> <tr><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td></tr> <tr><td>30</td><td>31</td><td></td><td></td><td></td></tr> </tbody> </table> <div style="text-align: right; margin-top: 5px;"> <input style="width: 30px; height: 30px; border: 1px solid black;" type="text" value="21"/> </div>	M	T	W	T	F	2	3	4	5	6	9	10	11	12	13	16	17	18	19	20	23	24	25	26	27	30	31			
M	T	W	T	F																																																																																													
		1	2	3																																																																																													
6	7	8	9	10																																																																																													
13	14	15	16	17																																																																																													
20	21	22	23	24																																																																																													
27	28	29	30																																																																																														
M	T	W	T	F																																																																																													
3	4	5	6	7																																																																																													
10	11	12	13	14																																																																																													
17	18	19	20	21																																																																																													
24	25	26	27	28																																																																																													
31																																																																																																	
M	T	W	T	F																																																																																													
2	3	4	5	6																																																																																													
9	10	11	12	13																																																																																													
16	17	18	19	20																																																																																													
23	24	25	26	27																																																																																													
30	31																																																																																																
<p>October 2021</p> <table border="1" style="width: 100%; text-align: center;"> <thead> <tr><th>M</th><th>T</th><th>W</th><th>T</th><th>F</th></tr> </thead> <tbody> <tr><td></td><td></td><td></td><td></td><td>1</td></tr> <tr><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td></tr> <tr><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td></tr> <tr><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td></tr> <tr><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td></tr> </tbody> </table> <div style="text-align: right; margin-top: 5px;"> <input style="width: 30px; height: 30px; border: 1px solid black;" type="text" value="21"/> </div>	M	T	W	T	F					1	4	5	6	7	8	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29	<p>February 2022</p> <table border="1" style="width: 100%; text-align: center;"> <thead> <tr><th>M</th><th>T</th><th>W</th><th>T</th><th>F</th></tr> </thead> <tbody> <tr><td></td><td>1</td><td>2</td><td>3</td><td>4</td></tr> <tr><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td></tr> <tr><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td></tr> <tr><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td></tr> <tr><td>28</td><td></td><td></td><td></td><td></td></tr> </tbody> </table> <div style="text-align: right; margin-top: 5px;"> <input style="width: 30px; height: 30px; border: 1px solid black;" type="text" value="20"/> </div>	M	T	W	T	F		1	2	3	4	7	8	9	10	11	14	15	16	17	18	21	22	23	24	25	28					<p>June 2022</p> <table border="1" style="width: 100%; text-align: center;"> <thead> <tr><th>M</th><th>T</th><th>W</th><th>T</th><th>F</th></tr> </thead> <tbody> <tr><td></td><td></td><td>1</td><td>2</td><td>3</td></tr> <tr><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td></tr> <tr><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td></tr> <tr><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td></tr> <tr><td>27</td><td>28</td><td>29</td><td>30</td><td></td></tr> </tbody> </table> <div style="text-align: right; margin-top: 5px;"> <input style="width: 30px; height: 30px; border: 1px solid black;" type="text" value="22"/> </div>	M	T	W	T	F			1	2	3	6	7	8	9	10	13	14	15	16	17	20	21	22	23	24	27	28	29	30						
M	T	W	T	F																																																																																													
				1																																																																																													
4	5	6	7	8																																																																																													
11	12	13	14	15																																																																																													
18	19	20	21	22																																																																																													
25	26	27	28	29																																																																																													
M	T	W	T	F																																																																																													
	1	2	3	4																																																																																													
7	8	9	10	11																																																																																													
14	15	16	17	18																																																																																													
21	22	23	24	25																																																																																													
28																																																																																																	
M	T	W	T	F																																																																																													
		1	2	3																																																																																													
6	7	8	9	10																																																																																													
13	14	15	16	17																																																																																													
20	21	22	23	24																																																																																													
27	28	29	30																																																																																														
<p>November 2021</p> <table border="1" style="width: 100%; text-align: center;"> <thead> <tr><th>M</th><th>T</th><th>W</th><th>T</th><th>F</th></tr> </thead> <tbody> <tr><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td></tr> <tr><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td></tr> <tr><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td></tr> <tr><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td></tr> <tr><td>29</td><td>30</td><td></td><td></td><td></td></tr> </tbody> </table> <div style="text-align: right; margin-top: 5px;"> <input style="width: 30px; height: 30px; border: 1px solid black;" type="text" value="20"/> </div>	M	T	W	T	F	1	2	3	4	5	8	9	10	11	12	15	16	17	18	19	22	23	24	25	26	29	30				<p>March 2022</p> <table border="1" style="width: 100%; text-align: center;"> <thead> <tr><th>M</th><th>T</th><th>W</th><th>T</th><th>F</th></tr> </thead> <tbody> <tr><td></td><td>1</td><td>2</td><td>3</td><td>4</td></tr> <tr><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td></tr> <tr><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td></tr> <tr><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td></tr> <tr><td>28</td><td>29</td><td>30</td><td>31</td><td></td></tr> </tbody> </table> <div style="text-align: right; margin-top: 5px;"> <input style="width: 30px; height: 30px; border: 1px solid black;" type="text" value="23"/> </div>	M	T	W	T	F		1	2	3	4	7	8	9	10	11	14	15	16	17	18	21	22	23	24	25	28	29	30	31																																					
M	T	W	T	F																																																																																													
1	2	3	4	5																																																																																													
8	9	10	11	12																																																																																													
15	16	17	18	19																																																																																													
22	23	24	25	26																																																																																													
29	30																																																																																																
M	T	W	T	F																																																																																													
	1	2	3	4																																																																																													
7	8	9	10	11																																																																																													
14	15	16	17	18																																																																																													
21	22	23	24	25																																																																																													
28	29	30	31																																																																																														