



# HQT REPORTING INFORMATION

---

Teachers must review the HQT criteria that were reported for the courses taught during the 2011-2012 school year.

- If there are no changes in this information, check the blank indicating no changes and sign the form.
- If there are changes, please circle the number in the *Change HQT Criteria* column next to each course and sign the form.
- If the report shows a course you are not teaching, draw a line through the course name.
- If you are teaching a course that is not listed on the report, write the course name on the form and complete the *Change HQT Criteria* column using numbers 1-9 or N.

## HQT REASON CODE

1. Ohio's State Licensing Exam (NTE or Praxis II and received initial certification/licensure in Ohio in 1991 or later)
    - Teacher, grades K-3 Praxis II: EYC (#0021)
    - Teacher, grades 4-6 Praxis II: Elem. Ed Content (#0014)
    - Teacher, grades 7-12 Praxis II: content test appropriate to your teaching assignment
  2. Academic Major (30 semester hours/45 quarter hours) in the content area
  3. Master's Degree (Grades K-6 teachers may have master's in education; curriculum/instruction; reading; or teaching. Grades 7-12 teachers must have master's in the content area of the teaching assignment.)
  4. Number 4 is no longer a valid HQT criteria. No teacher should circle 4.
  5. Professional Credential in the appropriate content area. This includes either an 8-Year Professional Certificate or a 5-year Professional License.
  6. Permanent Certificate in the Content Area (Grades 7-12 teachers must have at least 30 semester/45 quarter hours in the content area.)
  7. National Board Certification appropriate to the teaching assignment
  8. HQT Expanded Rubric
  9. 90 Clock Hours of Professional Development secured since 1998 and post initial licensure and of the quality that your LPDC would approve (You may use 45 hours in pedagogy and 45 hours in the content area.)
- N Not Highly Qualified  
I Not a Course that Requires HQT Status