



TRUMBULL COUNTY
EDUCATIONAL
SERVICE CENTER

SUBSTITUTE ACKNOWLEDGEMENT

All substitute candidates must read carefully and sign this document to be considered for placement on the satisfactory and credentialed substitute list that TCESC provides to school districts.

- All individuals who are placed on the satisfactory and credentialed substitute list that TCESC provides to districts must have a satisfactory background check.
- If the BCI indicates that you have been convicted of or have pleaded guilty to any of the offenses outlined in ORC 3319.31 (listed on the back of this document), you will not be included on the satisfactory and credentialed list.
- If the BCI indicates that you have been charged, arrested or involved in any reported incident or altercation, you must provide an official copy of a police report regarding the incident and proof that the incident did not result in a conviction.
- Placement on the TCESC satisfactory and credentialed substitute list does not guarantee that you will be called to substitute at any Trumbull County school district; not all Trumbull County schools utilize our list and each district using the list has its own protocol for selection and makes its own calls for substitutes.
- TCESC will remove a person's name from the satisfactory and credentialed substitute list if it receives a complaint about the person's performance from a district. TCESC does not investigate complaints from districts nor does it maintain investigative materials concerning such complaints. A person whose name is removed from the satisfactory and credentialed substitute list must inquire with the districts about performance complaints.
- TCESC is not obligated to provide any information about why an individual is removed from the satisfactory and credentialed list. Any information about an individual substitute's performance will be communicated to the substitute by the school district where the performance issue occurred.

By affixing my signature, I acknowledge that I have read this document, understand that the satisfactory and credentialed substitute list is not required to be maintained by the TCESC nor used by all school districts, and that TCESC has no obligation to me to maintain my name on the list.

Signature

Name – Print Please

Created: 9/07

Date

INFORMATION REGARDING ORC 3319.31

If the criminal records check shows that you have been convicted of or have pleaded guilty to any of the following, you will not be placed on the TCESC list of satisfactory and credentialed substitutes because Ohio law generally bars employment in Ohio schools of persons convicted of these offenses.

- Murder or aggravated murder
- Voluntary or involuntary manslaughter
- Assault, felonious assault, aggravated assault
- Failure to provide proper care for functionally impaired person
- Aggravated menacing
- Patient abuse or neglect
- Felonious sexual penetration
- Kidnapping, abduction
- Child stealing or child enticement
- Rape
- Sexual battery
- Sexual imposition or gross sexual imposition
- Corruption of a minor
- Importuning
- Voyeurism
- Public indecency
- Prostitution or procuring prostitution
- Compelling or promoting prostitution
- Pandering obscenity and/or child pornography
- Disseminating matter harmful to juveniles
- Pandering any sexually oriented materials involving or depicting minors
- Use of minor in nudity-oriented materials/performance
- Robbery or burglary or aggravated robbery or burglary
- Unlawful abortion
- Endangering children
- Contributing to unruliness or delinquency of child
- Domestic violence
- Carrying concealed weapon
- Having weapon while under disability
- Discharging firearm at or into school or residence
- Corrupting another with drugs
- Trafficking in drugs
- Illegal manufacture of drugs or cultivation of marijuana
- Funding of drug or marijuana trafficking
- Illegal administration or distribution of anabolic steroids
- Drug possession other than a minor misdemeanor
- Placing harmful objects or substances in food
- Any other felony as per ORC 3319.31
- Any other offense of violence as per ORC 3319.31
- Any other theft offense as per ORC 3319.31
- Any other drug abuse offense not a minor misdemeanor