

PLANNING

TUNING PROTOCOL

- 1** Choose two groups of four to five students each. These should be groups of students who have worked together on a project or on one aspect of a project.
- 2** Group A presents, outlining vision, project activities, and outcomes. Group B listens without responding or questioning (*seven minutes*).
- 3** Group B asks *clarifying* questions (*four minutes*).
- 4** Group B pauses to reflect on “warm” and “cool” (warm is positive, cool is critical) questions to ask (*two minutes*).
- 5** Group B discusses what they have heard *among* themselves, offering warm feedback. Group A takes notes and does not respond (*four minutes*).
- 6** Group B discusses what they have heard *among* themselves, offering cool (not cruel) feedback. Group A takes notes and does not respond (*four minutes*).
- 7** Group A responds and engages in open conversation with Group B (*four minutes*).

This method can also be used with three groups. Groups rotate until all three groups have presented and have received feedback. Times can be adjusted according to the needs of the groups, but each step is important.